

Membership Committee:

SBUR membership committee is to be made up of 10 members, each of 2 year terms. Committee members shall be staggered such that each year there will be a turn-over of 5 members concurrent with the spring SBUR board of directors meeting, and SBUR president's selection of a new committee chair.

Committee Chair: The membership committee chair is to be appointed by the SBUR president upon advisement of the executive committee. This selection is to be made from the previous membership committee, and the term shall be approximately one calendar year, from one spring SBUR meeting to the next. The first chairman, however, will have a two year term (spring 2015-spring 2017) as this committee is being formed and beginning its duties. Beginning in spring of 2017, the position will have a one year term. The responsibilities of the SBUR chair are to organize the activities of the committee, to ensure outreach and presence of SBUR into the urological research community, to oversee new member recruitment efforts, and to solicit payment of dues from previously delinquent SBUR members. The membership committee chair will be responsible for writing an annual plan of action for the committee and presenting this plan to the SBUR president and executive committee by July 1 of each year. The plan will be discussed at the July phone conference of the executive committee. The committee chair is then to take revision of the plan of action as suggested by the president and executive committee accordingly, and present the plan for implementation to the committee at the July membership committee phone meeting.

Committee Members: The membership committee will have 10 members to be selected from SBUR members in good standing, with 5 new members selected by the new chair every spring. Members will have 2 year terms, such that each new term will be staggered with other term. Selections will be made by the committee chair with advisement from the SBUR president and executive committee. Every effort should be made to select a very diverse group of members in terms of research focus, geographical location, age/experience, clinical and basic science representation, and professional background. Diversity in the committee allows the committee to cast the widest net possible in our outreach. Ideally, committee members will be well-connected, expressive, and possess outstanding interpersonal skills. As such, excellent communicative abilities is essential to the success of the membership committee.

Goals:

- 1) To expand the membership base of SBUR by recruiting new members and retaining existing members.
- 2) To enhance the presence of SBUR in the national and international urological research community.
- 3) To express and personify the benefits of SBUR membership to the urological research community (and related fields).
- 4) To attain maximal due payment from all SBUR previous members.
- 5) To ensure the ideological, geographical, age/experience, and area of interest diversity of SBUR as an organization.
- 6) To expand greater inclusion and opportunity of ALL SBUR members to the benefits of the organization.

Plan of action: Annually the committee chair will put together a plan of action for the membership committee, concurrent with the stated goals of the committee. The plan of action will address immediate and long-term needs pertaining to expanding and retaining our membership. The chair will

present this plan to the committee upon suggestions from the president and executive committee to the committee by July of his/her term.

The plan will contain specific plans on what is needed for SBUR membership enhancement. Upon meeting with the committee, the plan should be executed by the committee in their roles as agreed upon. Each year, this committee should meet quarterly to assess its activities and to report to each other the progress of the committee as a whole. Reporting to the Executive Committee: It is the responsibility of the membership committee chairperson to address and to report the activities of the committee to the SBUR executive committee at least twice per year, or as often as needed or requested by the executive committee. It is the responsibility of the chair to advise the EC as to any further action or assistance that the committee may need to further its goals and successes. With assistance from the management group, the chair should also prepare a written formal document for the EC and the whole of the SBUR membership base for each annual meeting of SBUR, and be able to answer questions from the membership regarding membership activities.